**Apollo Career Center**

**Board of Education**

**Regular Meeting**

**August 27, 2012**

**7 p.m.**

**AGENDA**

1. **Call to Order**
2. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **District** | **Two Year Appointment** |  |
| Mr. Ron Fleming | Ada Exempted Village | 2011 |  |
| Mr. Dennis Fricke | Elida Local | 2012 |  |
| Mr. Brad Fruchey | Bluffton Exempted Village | 2012 |  |
| Mr. Todd Hager | Allen East Local | 2011 |  |
| Mrs. Penny Kill | Spencerville Local | 2012 |  |
| Mr. Bob Loescher | Shawnee Local | 2011 |  |
| Mr. Marc Pescosolido | Perry Local  | 2011 |  |
| Mrs. Jackie Place | Bath Local | 2012 |  |
| Mr. Michael Purdy | Hardin Northern Local | 2012 |  |
| Mr. Willie Sammetinger | Wapakoneta City | 2011 |  |
| Mr. Ned Stechschulte | Columbus Grove Local | 2012 |  |

1. **Hearing of the Public/Visitors/Commendations**
2. **Approval of Previous Minutes (08-12-1) (Pages 8-15)**

The Record of Proceedings for the Regular meeting held July 23, 2012, having been previously distributed, was found to be correct.

\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Financial Report (08-12-2) (Pages 16-23)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the financial reports as presented by the Treasurer.

**Investments:**

 **Investment Investment Interest**

## **Type of Investment Amount Period Rate Bank Interest Earned**

##

ICS First Federal 5,018,966.96 07/01/12-07/31/12 1.000 First Federal ICS 4,260.62 (Monthly)

Star Ohio (Month End Bal.) 14,724.70 07/01/12-07/31/12 0.040 Provident 5.39 (Monthly)

Baird Public Investment Advisors 1,029,897.38 07/01/12-07/31/12 U.S. Bank (61.61) (Monthly)

Checking (Month End) 2,967,987.44 07/01/12-07/31/12 1.000 First Federal 1,794.80 (Monthly)

AEF Endowment Fund 35,316.18 07/01/12-07/31/12 Edward Jones (188.73) (Quarterly) $9,066,892.66

These investments represent all of Apollo’s cash (not just the General Fund) as of the end of the month. The portfolio includes the General Fund, P.I. Fund, Cafeteria, Adult Education, all Trusts, Grants, and Student Activities.

Rates for $500,000 as of August 20, 2012:

Money Mkt 30 days 60 days 90 days 6 mos. 1 year 2 years

Huntington ----- 0.01 0.01 0.01 0.01 0.01 0.01

United Family of Bank ----- 0.01 ----- 0.01 0.05 0.15 0.35

Star Ohio 0.09 ----- ----- ----- ----- ----- -----

First Federal ----- 0.05 ----- 0.05 0.05 0.25 0.40

Treasuries ----- 0.11 ----- 0.09 0.14 0.19 0.27

Com Paper ----- 0.13 0.18 0.21 ----- ----- -----

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **New and Recommended Matters**
2. **Personnel: Contract Action, Salary Notices, and Authorization (08-12-3)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the following personnel matters, pending criminal investigation checks and for teaching personnel meeting certification/ licensure requirements as determined by the Ohio Department of Education:

1. **Out-of-State Travel**
2. Tara Shepherd, to attend the American Association of Medical Assistants (AAMA) National Conference/Surveyor Training, September 8-10, 2012, in Scottsdale, Arizona.
3. **Certified**
4. Hire Nicholas Sammetinger, social studies teacher, on a limited one year contract for the 2012-13 school year on salary schedule D-2, plus one new teacher orientation day at $150/day.
5. Move Courtnee Morris from salary schedule A-7 to C-7 for the 2012-13 school year based on the AEA Collective Bargaining Agreement.
6. Hire the following substitutes for the 2012-13 school year, days as assigned and worked, at $105 per day:
* Loretta Clevenger
* Tracy McDonnell
1. Hire Toby Prinsen (as a replacement for Pam Downing) to assist with HSTW projects for the 2012-13 school year, at the rate of $20 per hour, up to 250 hours combined with HSTW coordinators Carla Gilroy and Darla Krites, hours to be worked outside of the regular work day and on non-work days as approved by the Director of High School Programs.
2. Approve compensation for the following teachers for Lab/Lab Assignments during the 2012-13 school year:

|  |  |
| --- | --- |
| **Lab/Lab Teachers** | **Amount** |
| Steve Conner | $4,500 |
| Mike Diglia | $4,500 |
| Sheryl Diglia | $4,500 |
| Darin Grimm | $4,500 |
| Vanessa Gronas | $4,500 |
| Carrie Hamilton | $4,500 |
| Mary Kales | $4,500 |
| Wayne Kentner | $4,500 |
| Diana Malone | $4,500 |
| Peggy Miller | $4,500 |
| Courtnee Morris | $4,500 |
| Phil Odenweller | $4,500 |
| Toby Prinsen | $4,500 |
| Mike Sebenoler | $4,500 |
| Tasha Sheipline | $4,500 |
| Mark Sweigart | $4,500 |
| Joe Warnement | $4,500 |
| Rod Wise | $4,500 |

1. Approved stipends for the following instructors for their Apollo mentorship roles during the 2012-13 school year:

|  |  |  |
| --- | --- | --- |
| **Mentor** | **Amount** | **New Teacher** |
| Kelly Clifford | $150 | Jay Herbst |
| Brian Clymer | $150 | Doug Csikos |
| Hannah Dickey | $150 | Sherli Holbrook |
| Michele Elliott | $350 | Courtnee Morris |
| Kim Hawk | $150 | Vaughn Ray |
| Marnie Prigozen | $350 | Jay DeWitt |
| Carolyn Stein | $350 | Nick Sammetinger |
| Toby Prinsen | $350 | Mark Sweigart |
| Brian Clymer | $350 | Ryan Taylor |

1. Approve additional compensation for the following instructors for the 2012-13 school year as presented below:

|  |  |
| --- | --- |
| **Name** | **Additional Compensation**  |
| Mike DuBois | + $2,000 National Board Certified  |
| Darla Krites | + $2,000 National Board Certified+ 1/7th Additional compensation of annual salary for teaching one additional period of English |
| Marnie Prigozen | + 1/7th Additional compensation of annual salary for teaching one additional period of English |
| Yvonne Smith | + 1/7th Additional compensation of annual salary for teaching one additional period of English |

1. Hire the following part-time Adult Education instructors for the 2012-13 program year, hours as assigned and worked, per hourly rates as adopted by the Board of Education on April 23, 2012 (Motion 4-12-3):
* Terry Kemmann, T/I-Electrical
* Teresa Richard, LPN
1. Hire Joe Wolf for instruction at Ford Motor Company for the 2012-13 program year, at $25 per hour for program startup and $30 per hour for instruction.
2. **Classified**
3. Hire Wendy Schall, Adult Evening Manager substitute, for the 2011-12 program year, hours as assigned and worked, at $31 per hour.
4. Hire the following EMT test proctors for the 2012-13 program year, hours as assigned and worked at $12 per hour:
* David Coulter
* Doug Edelbrock
* Jennifer Ganson-Bowman
* Jenni Litten
* Eric Music
* Bill Stippich
* Claire Striff
* Ashlyn Tracy
* Amanda Wenning
1. Hire Ryan Bown, part-time technology assistant, for the 2012-13 school year, hours as assigned and worked at $11.67 per hour.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Other Business (Motion 08-12-4)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the approval of the following resolutions and motions:

1. **Resolution of Acceptance for OSFC Vocational Facilities Assistance Program**

Adopt the following resolution authorizing the Apollo Joint Vocational School District Board of Education to enter into a resolution of acceptance in the Ohio School Facilities commission Vocational Facilities Assistance Program:

WHEREAS, the Ohio School Facilities Commission made a determination in favor of proceeding with a Master Facilities Plan for Vocational Facilities under Section 3318.03 of the Revised Code and conditionally approved a Scope of Project for the district; and

 WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the Ohio School Facilities Commission and approved the amount of the state’s portion of the project cost; and

 WHEREAS, the Ohio School Facilities Commission has certified the state’s conditional approval and reservation of funds for the project to this Board of Education pursuant to Section 3318.04 of the Revised Code based on the following funds:

STATE SHARE: $22,983,250

LOCAL SHARE: $11,141,843

TOTAL BUDGET: $34,125,093

Project Budget and Shares with Project Agreement LFI of $497,080

STATE SHARE: $22,983,250

LOCAL SHARE: $11,638,923

TOTAL BUDGET: $34,622,173

WHEREAS, the 120 day time limitation pursuant to Section 3318.05 of the Revised Code has not elapsed since the state’s certification of conditional approval.

 NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Apollo Joint Vocational School District, Allen County, Ohio that the conditional approval as granted by the Ohio School Facilities Commission for the Vocational Facilities project be hereby accepted in accordance with the provisions of Section 3318.05 ofthe Revised Code.

1. **Resolution of Support for Local Government Innovation Fund Grant Application**

Full Title: Resolution supporting the Port Authority of Allen County Local Government Innovation Fund Grant Application for planning to create a credentialed workforce in Allen County,

 WHEREAS, Apollo Career Center is a member of partnership between the Lima/Allen County Chamber of Commerce and Allen Economic Development Group; and

 WHEREAS, the Ohio Department of Development has available funds for the Local Government Innovation Fund (LGIF); and

 WHEREAS, the LGIF can assist the partners in Allen County in the planning of a credentialed workforce through STEAM (Science, Technology, Engineering, Art, and Math); and

 WHEREAS, the ability to research and analyze data to create 2-3 goals per transitional level (early childhood, middle and high school, postsecondary and adults);and

 WHEREAS, Apollo Career Center supports this effort and grant application for approximately $100,000.

 RESOLVED, that Apollo Career Center supports the Local Government Innovation Fund Grant application; and

 FURTHER RESOLVED, that Apollo Career Center agrees, if awarded, to participate inthe planning for a credentialed workforce.

1. **School Bus Bid**

Accept the bid of $74,342 from Cardinal Bus Sales per the published bid specs.

1. **Write Off Bad Debts**

Authorize the Treasurer to write off bad debts in the amount of $6,035.62.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

1. **Executive Session (Motion 08-12-5)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

* Discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.

* Consider the purchase of property for public purposes or the sale of property at competitive bidding;
* Conference with the Board’s attorney to discuss matters which are the subject of pending or imminent court action;
* Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees;
* Matters required to be kept confidential by federal law or rules or state statutes;
* Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education retired to executive session at \_\_\_\_\_ p.m.
and reconvened at \_\_\_\_\_ p.m.

1. **Reports and Information**

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| 1. Board of Education
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| 1. Director of High School Programs
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| 1. Director of Adult Programs
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| 1. Superintendent
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1. **Adjournment (Motion 08-12-6)**

\_\_\_\_\_\_ moved and \_\_\_\_\_\_ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Mr. Fleming |  | Mr. Pescosolido |  |
| Mr. Fricke |  | Mrs. Place |  |
| Mr. Fruchey |  | Mr. Purdy |  |
| Mr. Hager |  | Mr. Sammetinger |  |
| Mrs. Kill |  | Mr. Stechschulte |  |
| Mr. Loescher |  |  |  |

The Apollo Career Center Board of Education adjourned at \_\_\_\_\_\_\_ p.m.