



Ada High School  
725 W. North Street  
Ada, OH 45810

### Sophomore Shadowing Day

Dear Parent/Guardian and Student:

Sophomore students are strongly encouraged to participate in a one-day career development experience for students at Ada High School on February 25th, 2020. The day is part of their English course and the advisory program. In addition to other topics, sophomore students focus on career exploration in Advisory all year long. The goal of this focus is to begin the process of determining the student's career plan. Throughout their junior and senior years, students should continue to purposefully develop and adjust their plans.

All students are required to choose a career to explore and to create a presentation on that career. Each student will present to a teacher and to an administrator in late March. Within that presentation, students will need to reference their shadowing or interview experience.

Students are required to make contact with someone in their chosen career field. Students are strongly encouraged to conduct a shadowing experience on February 25th, 2020 for a full day and will be excused from school. If students are unable to conduct the shadowing experience on that day, students will attend school and are encouraged to shadow over spring break.

In the rare case students are unable to shadow their specific career, they are required to conduct an interview with someone in their career field. We encourage students to do this interview in person on the job site but they can conduct the interview over the phone if necessary. Students must return the included permission slip to their adviser by Friday, February 21st at the latest.

**Student Name:** \_\_\_\_\_

**Career Field:** \_\_\_\_\_

**Adviser Signature:** \_\_\_\_\_

Ada High School Administration and Guidance  
Phone: (419) 634-2746  
Fax: (419) 634-4153