

**Village of Ada Regular Council Meeting**  
**October 5, 2021**  
**6:30 PM**  
**Village Hall Council Chambers**

**Call to Order** Mayor Dave Retterer

**Pledge of Allegiance**

**Roll Call**

**Approval of Minutes** - Regular Meeting on September 21,2021

**Transfers** None

**Pay Ordinances**

2021-19A \$72,075.39

2021-19B 54,265.09

**Open Floor to Public**

**Mayor's Comments**

**Resolutions:**

**2021-17** **October 5, 2021**

A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor

**2021-18** **October 5, 2021**

A Resolution Accepting the Bid of Woolace Electric Corporation as the Lowest and Best Bid for the Ada Water Plant's Generator Automatic Transfer System (ATS) and Supervisory Control and Data Acquisition System (SCADA) as Part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project.

**2021-19** **October 5, 2021**

A Resolution Accepting the Bid of L&T Painting as the Lowest and Best Bid for the 300,000 Gallon Water Tower Rehabilitation as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project.

**Ordinances:**

**2021-02** **Third Reading**

An Ordinance to Provide a Refuse Collection System and Regulate Solid Waste and Recycling Disposal within the Village of Ada, Ohio

An Ordinance Approving the Recodification, Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of Ada, Ohio

**Old Business**

Letter from Chief Harnishfeger re: Crawford Firearm’s Instructor pay differential.

**New Business**

**Committee Reports:**

- Safety, Mr. Oestreich:
- Personnel, Mr. Simmons:
- Streets, Ms. Coressel:
- Finance, Mr. Ristau:
- Buildings and Grounds, Mr. Keiser:
- Utilities, Ms. Mason:

**Fiscal Officer’s Report:** Patty Navin:

**Police Chief’s Report:** Michael Harnishfeger:

**Zoning Inspector’s Report:** Michael Harnishfeger

**Village Administrator’s Report:** Jamie Hall

**Legal Counsel’s Report:** Jane Napier

**Any Other Village Business**

**Adjournment**                    1<sup>st</sup>: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Time: \_\_\_\_\_

**2021 Meetings and Events:**

<b>Date</b>	<b>Event</b>	<b>Time</b>	<b>Location</b>
Oct 5, 2021	Regular Council Meeting	6:30 pm	Village Hall
Oct 5, 2021	Finance Committee Mtg	Following	City Council Mtg
Oct 18, 2021	Ada-Liberty Jt Ambulance Dist.	5:30 pm	530 N. Gilbert St., Ada, OH
Oct 19, 2021	Regular Council Meeting	6:30 pm	Village Hall
Oct 29, 2021	Tree Commission Meeting	12:00pm	Depot
Nov 2, 2021	Regular Council Meeting	6:30 pm	Village Hall

**Village of Ada Council Meeting  
September 21, 2021, 6:30 pm  
Village Hall, Council Chambers, 115 W. Buckeye Ave, Ada, OH**

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CALL TO ORDER: Mayor Dave Retterer called the meeting to order at 6:30 pm.  
Pledge of Allegiance was recited by all.

ROLL CALL: Council Members Mr. Keiser, Ms. Mason Mr. Oestreich, Mr. Simmons and Mr. Ristau were present on roll call.

Motion by Mr. Oestreich, seconded by Mr. Ristau to excuse Ms. Coressel from the meeting.

Discussion: None

Roll call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Simmons and Mr. Ristau voting aye. Motion Carried

OTHER VILLAGE OFFICIALS PRESENT: Village Administrator Jamie Hall, Village Solicitor Jane Napier, and Administrative Assistant Michele Brunk.

OTHERS PRESENT: Tim Thomas, Kenton Times.

APPROVAL OF MINUTES from Regular Council Meeting on September 7<sup>th</sup>, 2021:

1<sup>st</sup>: Ms. Mason                      2<sup>nd</sup>: Mr. Oestreich

Discussion: None

Roll call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons all voting aye. Motion carried.

PAY ORDINANCES:

Pay Ordinance 2021-18A, in the amount of \$51,500.26 was presented for discussion.

1<sup>st</sup>: Mr. Simmons                      2<sup>nd</sup>: Ms. Mason

Discussion: None

Roll call: Five Ayes with, Ms. Mason, Mr. Oestreich, Mr. Ristau, Mr. Simmons, and Mr. Keiser all voting aye. Motion Carried

Pay Ordinance 2021-18 B in the amount of \$158.91 was presented for discussion.

1<sup>st</sup>: Mr. Oestreich                      2<sup>nd</sup>: Mr. Ristau

Discussion: None

Roll call: Four ayes, with Mr. Oestreich, Mr. Ristau, Mr. Simmons, and Mr. Keiser voting aye. Ms. Mason abstained. Motion carried.

Pay Ordinance 2021-18 C in the amount of \$54,265.09 was presented for discussion.

1<sup>st</sup>: Mr. Ristau                      2<sup>nd</sup>: Mr. Simmons

Discussion: None

Roll call: Five ayes, with Mr. Ristau, Mr. Simmons, Mr. Keiser, Ms. Mason and Mr. Oestreich voting aye. Motion carried

Pay Ordinance 2021-18 D in the amount of \$3,718.92 was presented for discussion.

1<sup>st</sup>: Mr. Oestreich                      2<sup>nd</sup>: Ms. Mason

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**Village Hall, Council Chambers, 115 W. Buckeye Ave, Ada, OH**

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Discussion: None

Roll call: Five ayes, with Mr. Simmons, Mr. Keiser, Ms. Mason, Mr. Oestreich and Mr. Ristau voting aye. Motion carried

OPEN FLOOR TO PUBLIC: None

MAYOR'S COMMENTS: Mayor Retterer noted that the Harvest & Herb Festival went well especially with the great weather over the weekend with restaurants and stores doing well also during the festival. Mayor Retterer informed Council of the passing of Public Works Superintendent Wes Davis citing that Mr. Davis was a great employee.

ORDINANCES: 2021-02 An Ordinance to Provide a Refuse Collection System and Regulate Solid Waste and Recycling Disposal within the Village of Ada Ohio. (Second Reading)

Discussion: None

Motion to approve.

1<sup>st</sup>: Mr. Oestreich                      2<sup>nd</sup>: Mr. Ristau

Roll Call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons voting aye. Motion carried.

ORDINANCES: 2021-03 An Ordinance Approving the Recodification, Editing and Inclusion of certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances of Ada, Ohio. (Second Reading)

Discussion: None

1<sup>st</sup>: Mr. Simmons                      2<sup>nd</sup>: Mr. Oestreich

Roll Call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons voting aye. Motion carried.

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

SAFETY: Mr. Oestreich: No meeting, no report.

PERSONNEL: Mr. Simmons:

Motion: To approve employee appreciation gifts to Community Market for \$100 each.

Discussion: Mr. Simmons noted that last year there was an approval for Community Market gift cards and an additional gift card because the Christmas party was cancelled due to Covid. Mr. Simmons would like to revisit the 2<sup>nd</sup> gift card at a later date should the Christmas party be canceled this year.

1<sup>st</sup>. Mr. Simmons                      2<sup>nd</sup>. Ms. Mason

Roll Call: Five ayes, with Ms. Mason, Mr. Oestreich, Mr. Ristau, Mr. Simmons, and Mr. Keiser voting Aye. Motion Carried.

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Motion: To enter Executive Session pursuant to ORC 121.22(G) (1), terms of employment after any other Village Business on the agenda.

Discussion: None

1<sup>st</sup>. Mr. Simmons      2<sup>nd</sup>. Mr. Oestreich

Roll Call: Five ayes, with Mr. Oestreich, Mr. Ristau, Mr. Simmons, Mr. Keiser and Ms. Mason voting aye. Motion carried.

STREETS: Ms. Coressel:

FINANCE: Mr. Ristau: No meeting, no report. Mr. Ristau mentioned there will be a Finance meeting on October 5, 2021, after the council meeting.

BUILDINGS & GROUNDS: Mr. Keiser: no meeting, no report. Mr. Keiser did remind council of the Tree Commission meeting this Friday, September 24<sup>th</sup>, at 12p.m. at the Depot.

UTILITIES: No meeting, no report. Ms. Mason noted approval of two water and sewer bill adjustment requests: Shannon Brown \$91.85 and Robert Wingfield \$235.27.

FISCAL OFFICER'S REPORT: Mr. Hall spoke on the pool income statement provided by Ms. Navin. Mr. Hall informed Council that the pool did lose money this year from operations (excluding income tax). In 2015 there was income tax revenue referendum with a projected loss of \$65,000 w/o the income tax and \$15,000 income with the income tax. The additional income is reserved for future capital needs. Jamie stated in 2025-2028 the concrete walls and floor will need to be looked at for possible repair or upgrade. Jamie noted typically the report includes transfer out to pool debt fund.

POLICE CHIEF'S REPORT: Chief Harnishfeger gave the following report:

1. This week all officers qualified in pistols and rifles, and everything went well.
2. Last week a report came in from the south end of town for a suspicious truck and trailer. Upon arrival patrol officers located a suspect in the trailer resulting in his arrest. The suspect was wanted by 12 counties for various thefts of cars, trucks, guns, travel trailers resulting in hundreds of thousands of dollars in stolen property.
3. Harvest and Herb Festival had a very nice turn out. There were a couple of vehicles that had to be towed in preparation of the festival. There were quite a few people who suffered bee stings.
4. A Nixle alert has been issued as there has been an increase in cars being broken into resulting in theft of property. This appears to be happening mostly in the north end of town. Fortunately, no vehicles sustained damage, however, there has been quite a few thefts due to people leaving valuables in their vehicles.
5. 3 Bullet proof vests were purchased this week and the Village will be reimbursed \$2,200.00 from a state grant.

ZONING INSPECTOR'S REPORT: No Report

**Village of Ada Council Meeting**  
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**Village Hall, Council Chambers, 115 W. Buckeye Ave, Ada, OH**

VILLAGE ADMINISTRATOR'S REPORT: Mr. Hall gave the following report:

1. Bids opened September 15, 2021, for the Water Plant automation and tower projects. Engineers will now review bids and make recommendations on October 5<sup>th</sup>, 2021, to award the bid. The cost estimates for construction were \$132,000, the entire project being \$158,000. We will be hiring an engineer to perform the necessary inspections which will cost an additional \$31,000. Two bids were below the engineers estimate, one bid coming in at \$109,000 and another bid at \$127,000. There were several other bids that came in between \$135,000 and \$255,000.
  
2. The electric part of the project, which is the automatic transfer switch, the engineer's estimate was \$78,500, with \$38,000 of this amount being an allowance for the purchase of the hardware and software for the system. Bids ranged between \$91,000 to \$160,000. Jones and Henry are analyzing the bids and information to ensure everything was completed properly. Once the bid has been awarded there will also be an inspection and testing for the water tower with a projected cost of \$22,000. Jones and Henry will have the inspection and engineering for this project, and they will also process the pay apps. and waivers of liens. Their project cost is \$13,000. These costs were included in the OWPC original funding.
  
3. Hydrant flushing should be done this week.
  
4. Water line break last week on Liberty Street

LEGAL COUNSEL'S REPORT: Ms. Napier: No report

ANY OTHER VILLAGE BUSINESS: N/A

EXECUTIVE SESSION: Council entered Executive session at 7:00pm and returned to open session at 7:11pm. No action was taken.

ADJOURNMENT:

1<sup>st</sup>: Mr. Keiser

2<sup>nd</sup>: Mr. Oestreich

Roll call: Five ayes, with Mr. Keiser, Ms. Mason, Mr. Oestreich, Mr. Ristau, and Mr. Simmons voting aye. Motion carried.

Time: 7:13 pm

Date Passed:

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

VILLAGE OF ADA						
PAY ORDINANCE 2021 - 19A						
10/5/2021						
ITEM	CHECK #	PAY TO NAME	DESCRIPTION	PO#	DEPT	AMOUNT
1	55926	ADA AUTOMOTIVE	17 Ford Int - Front Brakes, Rotors	20219004	Police	607.92
2	55927	ALLOWAY ENVIR TESTING SERVICE	Lime Sludge & Coliform analyses	20219025	Sewer	141.80
3	55928	AMERICAN ELECTRIC POWER	Electric - Sewer Plant	20210001	Sewer	5,246.74
4	55929	BONDED CHEMICALS INC	Sodium Hexametaphosphate	20219016	Water	940.00
5	55930	BOUTWELL, JOANN	Sept 2021 plus 4 Depot Hours	20210011	Muni Bldg	1,003.85
6	55931	BROWN SUPPLY COMPANY	Paper Towels	20219011	Sewer	44.80
7	55932	CLEMANS-NELSON & ASSOCIATES, INC.	August retainer	20219006	Admin	87.50
8	55933	CRAUN LEIBING CO	Repair Clint Dr Pump Sn1668750	20219020	Sewer	1,780.00
9	55934	FP MAILING SOLUTIONS	Postage Machine Rental		All	162.00
10	55935	GALLS LLC	Iten - Taser Holder	20219002	Police	42.50
11	55936	GLOBAL ELECTRIC INC	South Clarifier sump pump, flange bearing	20219028	Water	10,493.04
12	55937	GRAINGER INC	Timer, 12 Keyed Masterlocks	20219022	Sewer	276.68
13	55938	HACH COMPANY	Bromcresol Green	20219018	Water	35.65
14	55939	HELPSYSTEMS, LLC	Intermapper, Maintenance		ALL	1,140.00
15	55940	JONES & HENRY ENGINEERS LTD	Generator Auto Transfer Switch & SCADA system	20210083	Water	2,278.01
16	55941	KENTON TIMES	Water SCADA Bid	20219008	Water	250.40
17	55942	MATHESON TRI-GAS, INC.	CO 2 - Pool July		Pool	197.44
18	55943	MIDWEST SHOOTING CENTER	Supplies for gun repairs	20210203	Police	199.96
19	55944	NAVIN, PATTY J.	AICPA Dues, CPA License, Lodging & Travel OH GFOA	20219013,	Finance	1,219.07
20	55945	NORTH CENTRAL LABORATORIES	Buffer Solution pH7 yellow	20219021	Sewer	96.42
21	55946	OTCO	Advanced WW Training - Gibbs	20210215	Sewer	660.00
22	55947	PERRY PRO TECH	Copier Maintenance contract	20210031, 20219009	Sewer	56.80
23	55948	REINEKE FORD LINCOLN	17 Ford Expl Housing, Toe Link	20219004	Police	1,688.53
24	55949	RIVERDALE HIGH SCHOOL	In Memory - Wes Davis	20219014	Admin	100.00
25	55950	RUMPKE	Refuse & Recycling Pickup	20210010	Refuse	22,491.64
26	55951	SCHWAAB, INC.	Deposit, Received & Return Stamps	20219009	Finance, Admin	138.88
27	55952	STAPLES BUSINESS ADVANTAGE	Desk Chair - Adm Asst	20219009	Finance	247.59
28	55953	SURFACE SOLUTION	Partial Pymt Painting of 89 streetlight poles d	20210201	Street	6,525.00
29	55954	TREASURER STATE OF OHIO - OHP	Mobile LEADS	20210013	Police	100.00
30	55955	TYLER TECHNOLOGIES, INC	25% License fee less discount	20210171	All	8,254.25
31	55956	UNIVAR USA INC.	Alum Sulfate	20219023	Sewer	4,018.87
32	55957	US BANK EQUIPMENT FINANCE	Copies	20219009, 20210012	All	715.65
33	55958	VANCE OUTDOORS, INC.	Rifle Ammunition Winchester	20210033	Police	404.40
34	55959	VISU-SEWER, INC	Air Monitors - recalibrate	20210205	Sewer	430.00
35	55960	MASI LABORATORIES	Water analyses	20219025	Water	367.00
						<b>72,442.39</b>
VILLAGE OF ADA						
PAY ORDINANCE 2021 - 19B						
10/5/2021						
Pay #20	10/1/2021					
Pay Period 9/12-9/25/2021						
		Regular Salaries				45,295.18
		Overtime				2,245.23
		Total Salaries				46,134.12
		Village Share:				
		Medicare				637.95
		FICA				0
		OPERS				3,826.29
		OP&F				2,845.83
		Total Payroll				54,265.09

Resolution 2021-17

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(VILLAGE COUNCIL)

Rev. Code, Secs. 5705.34, 5705.35

The Council of the Village of ADA

HARDIN

County, Ohio, met in Regular session on the (Regular or Special)



5th Day of October 2021

2021, at the office of Council Chambers with the following members present:

- Shelia Coressel
Terry Keiser
Linda Mason
Jeff Oestreich
Bob Simmons
Noah Ristau

Mr./Mrs. moved the adoption of the following Resolution:

WHEREAS, This Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2022; and (Tax Budget requirement waived by County Budget Commission)

WHEREAS, The Budget Commission of HARDIN County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation, therefore be it

RESOLVED, By the Council of the Village of ADA, Hardin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:





and be it further

RESOLVED, That the Clerk of this Council be, and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Mr. \_\_\_\_\_ , \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_ , 20\_\_\_\_

Attest:

\_\_\_\_\_  
President of Council

\_\_\_\_\_  
Clerk of Council

**CERTIFICATE TO COPY**  
ORIGINAL ON FILE

The State of Ohio, HARDIN County, ss.

I, \_\_\_\_\_, Clerk of the Council of the Village of \_\_\_\_\_, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original \_\_\_\_\_

now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
*Clerk of Council*

1. A copy of this Resolution must be certified to the County Auditor before the first day of October in each year, or at such later date as may be approved by the Board of Tax Appeals.

No \_\_\_\_\_

\_\_\_\_\_  
COUNCIL OF THE VILLAGE OF

-----  
HARDIN County, Ohio

\_\_\_\_\_  
RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES AS  
DETERMINED BY THE BUDGET COMMISSION  
AND AUTHORIZING THE NECESSARY TAX  
LEVIES AND CERTIFYING THEM TO THE  
COUNTY AUDITOR

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
*Clerk of Council*

\_\_\_\_\_  
Filed \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
*County Auditor*

By \_\_\_\_\_  
*Deputy*

RESOLUTION #2021-18

A RESOLUTION ACCEPTING THE BID OF WOOLACE ELECTRIC CORPORATION AS THE LOWEST AND BEST BID FOR THE ADA WATER PLANTS GENERATOR AUTOMATIC TRANSFER SYSTEM (ATS) AND SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM (SCADA) AS PART OF THE ADA WATER PLANT AUTOMATION AND 300K WATER TOWER REHABILITATION PROJECT.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF ADA, OHIO:

SECTION 1. The base bid of Woolace Electric Corporation of Stryker, Ohio for the Ada Water Plant ATS system and SCADA system as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project, in the amount of \$91,282.00 is hereby accepted, with said acceptance being contingent upon all state approvals obtained within the time allowed, including Ohio Public Works Commission approval.

SECTION 2. This Resolution shall go into effect from and after the earliest period allowed by law.

PASSED:

\_\_\_\_\_

\_\_\_\_\_

MAYOR

ATTEST:

\_\_\_\_\_

FISCAL OFFICER



September 23, 2021

Mr. Jamie Hall  
Village Administrator  
Village of Ada  
115 West Buckeye Avenue  
Ada, Ohio 45810

Subject: Village of Ada, Ohio  
Water Treatment Plant Bid – ATS and SCADA System  
014-7796.001

Dear Mr. Hall:

We have reviewed the Bids received on September 15, 2021 for the Water Treatment Plant Generator ATS and SCADA System project. The bids are as follows:

Woolace Electric	\$91,282.00
Global Electric	\$160,847.23

The engineer's estimate for the project was \$78,500.00. A bid tabulation is attached. The high bid prices are the result of only two bids and volatility in the market.

The low bidder is Woolace Electric Corporation of Stryker, Ohio. After review of their bid, we see no irregularities. We have contacted Butch Woolace, Owner of Woolace Electric to discuss the project. They are comfortable with their bid and see no problem with completing the project in the 270 days allotted. Woolace Electric has worked for many municipalities in the Northwest Ohio area. We are familiar with them as well and it is our opinion that the low bidder has the experience and qualification to perform the required work. We recommend awarding the Water Treatment Plant Generator ATS and SCADA System to Woolace Electric.

If the Village decides to award the project to Woolace Electric, a Notice of Award should be sent to them. We have attached a Notice of Award document for your use. Please notify us when you issue the Notice of Award, and we will send three copies of the contract documents to the Contractor for execution.

Sincerely,

JONES & HENRY ENGINEERS, LTD.

Jake Meinerding, PE  
Enc. Bid Tabulation

Notice of Award

RESOLUTION #2021-19

A RESOLUTION ACCEPTING THE BID OF PAINTING AS THE LOWEST AND BEST BID FOR THE 300,000 GALLON WATER TOWER REHABILITATION AS PART OF THE ADA WATER PLANT AUTOMATION AND 300K WATER TOWER REHABILITATION PROJECT.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF ADA, OHIO:

SECTION 1. The base bid of L&T Painting of Shelby Township, Michigan for the Ada 300K Water Tower Rehabilitation as part of the Ada Water Plant Automation and 300K Water Tower Rehabilitation Project, in the amount of \$127,330.00 is hereby accepted, with said acceptance being contingent upon all state approvals obtained within the time allowed, including Ohio Public Works Commission approval.

SECTION 2. This Resolution shall go into effect from and after the earliest period allowed by law.

PASSED:

\_\_\_\_\_

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
FISCAL OFFICER



# DIXON

**ENGINEERING & INSPECTION SERVICES  
FOR THE COATING INDUSTRY**

1104 Third Ave.  
Lake Odessa, MI 48849  
Telephone: (616) 374-3221  
Fax: (616) 374-7116

September 27, 2021

Village of Ada  
115 W. Buckeye Avenue  
Ada, OH 45810

Attn: Jamie Hall

Re: 300,000 Gallon Spheroid Water Tower Project- Recommendation for Award

Dear Mr. Hall:

Dixon Engineering has reviewed the bids for the Village of Ada's 300,000 gallon spheroid elevated water storage tank rehabilitation project and recommends awarding the project to the lowest responsible bidder, L&T Painting of Shelby Twp., Michigan for the bid amount of \$127,330. L&T Painting is a prequalified contractor with Dixon and has successfully completed many similar projects.

After review, the low bidder for the project, M&A Coatings does not have experience on this type of tower project as the prime contractor. Their experience submitted was as a sub-contractor on recent tower projects. The lack of experience as a prime contractor and timeframe to complete projects as a sub-contractor we reviewed is our basis for the recommendation.

Enclosed find a copy of the Notice of Award for the bid. After Village review, please sign and forward three copies of the selected notice to the contractor for signature. The contractor is to return one copy to the Village of Ada, forward a copy to our office, and retain a copy for his files. Also, please remind the contractor he then has ten days to forward to our office the required bonds and certificate(s) of insurance for inclusion in the Contract Documents.

If you have any questions or concerns, please call me at (260) 740-1360.

FOR DIXON ENGINEERING, INC.,

Jim Clevenger  
Project Manager

**Members: Society of Protective Coatings • American Water Works Association  
Consulting Engineers Council**



## ADA POLICE DEPARTMENT

115 West Buckeye Avenue  
Ada, Ohio 45810-1202  
Phone 419-634-0010  
Fax 419-634-9570

Michael A. Harnishfeger, CLEE  
Chief of Police

Sgt. George Schlub  
2020 Employee of the Year



September 30, 2021

Mayor Retterer  
Members of Council  
Village Fiscal Officer  
Village of Ada, Ohio

Ladies and Gentlemen,

As per Ada Ordinance 139.02 entitled Firearms Training Officer, I am naming Ptl. Aaron Crawford to this position effective this date. Aaron comes to us as an Ohio Peace Officer Certified Firearms Instructor and recently passed the Ohio Peace Officer Academy's Rifle Instructor Course which will certify him to instruct and certify our officers in rifle usage as well as pistol usage.

The position of Firearms Training Officer was previously held by Sgt. Deckling.

As per Ordinance 139.02, Ptl. Crawford will receive pay differential of .35 per hour over and above his regular hourly wage.

Our department conducted firearms qualifications on September 16<sup>th</sup> which is required by the state on an annual basis. Ptl. Crawford was able to certify our officers on pistols but we had to borrow an instructor from Kenton to get our rifle certifications.

The following is the text of Ordinance 139.02 for your review:

*(a) Commencing on and after December 6, 1989, the duties of the Firearms Training Officer are hereby established. These duties shall be assigned to a full time officer by the Chief of Police. Such officer shall, at the direction of the Chief, attend training classes, and develop and implement a firearms training program for the Ada Police and auxiliary officer designed to maintain certification and proficiency up to standards specified by the State and in compliance with Police Department Rules and Regulations approved by Council.*

*(b) The officer assigned the duties of Firearms Training Officer shall receive a pay differential of thirty-five cents (\$.35) per hour over and above their regular hourly wage. This shall be included in their regular paycheck and be considered as part of their base for purposes of overtime, holiday pay, vacation pay, taxes and retirement, but shall continue only as long as the employee retains these duties.  
(Ord. 89-38. Passed 12-5-89.)*

Respectfully submitted,

Michael Harnishfeger, CLEE  
Chief of Police

A G.R.E.A.T. Agency  
Gaining and Growing, Respect, Engagement, Accountability and Trust