



**APOLLO CAREER CENTER
BOARD OF EDUCATION**

**Regular Meeting
August 29, 2022
7:00 p.m.**

AGENDA

I. Call to Order

II. Roll Call

Member	District	Appointment	
Mr. Mike Carpenter	Shawnee	January 2022 – December 2023	
Mr. Spencer Clum	Spencerville	January 2022 – December 2024	
Mr. Ron Fleming	Ada	January 2021 – December 2023	
Mr. Dennis Fricke	Elida	January 2020 – December 2022	
Mr. Brad Fruchey	Bluffton	January 2020 – December 2022	
Mrs. Yvonne Marrs	Perry	January 2020 – December 2022	
Mr. Dan Marshman	Hardin Northern	January 2020 – December 2022	
Mr. Ron Mertz	Wapakoneta	January 2021 – December 2023	
Mrs. Jackie Place	Bath	January 2020 – December 2022	
Mr. Brian Spallinger	Allen East	January 2021 – December 2023	
Mr. Ned Stechschulte	Columbus Grove	January 2020 – December 2022	

III. Hearing of the Public

IV. Approval of Previous Minutes (Motion 08-22-01) (Attachment A)

Approve the Record of Proceedings for the Regular meeting held on July 25, 2022, having been previously distributed, were found to be correct.

_____ moved and _____ seconded the adoption of the same.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

V. Treasurer's Report (Motion 08-22-02)

_____ moved and _____ seconded the approval of the following as presented by the Treasurer:

A. Financial Reports (Attachment B)

1. Bank Reconciliation and Financial Reports for July 2022.
2. All bills for July 2022 and confirm they are for a proper public purpose.
3. Investment Ledger for July 2022.

B. Other Financial Activities

1. Approve the following Then and Now purchase order(s) over \$3,000:
 - PO #2230014, Allen County Treasurer, 7/1/22, \$23,500
 - PO #2230237, McGraw Hill Education, 7/1/22, \$3,415
 - PO #2230422, Northwest State, 7/6/22, \$20,000
 - PO #2230483, FM:Systems Group, LLC, 7/20/22, \$3,821.56
 - PO #2230602, SERS, 8/16/22, \$28,249.28

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter _____	Mr. Dan Marshman _____
Mr. Spencer Clum _____	Mr. Ron Mertz _____
Mr. Ron Fleming _____	Mrs. Jackie Place _____
Mr. Dennis Fricke _____	Mr. Brian Spallinger _____
Mr. Brad Fruchey _____	Mr. Ned Stechschulte _____
Mrs. Yvonne Marrs _____	

VI. New and Recommended Matters

A. Personnel: Contract Action, Salary Notices, and Authorization (Motion 08-22-03)

_____ moved and _____ seconded the adoption of the following personnel matters, pending criminal investigation checks for all personnel and for teaching personnel meeting certification/licensure requirements as determined by the Ohio Department of Education.

1. Updated FY 2023 Adult Education Part-time Employee Pay Rates

Position	Pay Rate
Adult Ed. Instructor in Training Fire Test Skills Ratio Proctor (non-certified) Proctor for <i>all</i> computerized testing <i>except</i> WorkKeys (non-certified) Public Safety Maintenance (non-certified) Public Safety Ratio Instructor	\$15/hour
Aspire Data Entry (non-certified)	\$16/hour
Machine Shop Assistant (non-certified) NR Fire Test Skills Proctor (Second Lead) Public Safety Instructor (Second Lead) Second Lead Instructor	\$17/hour
Driver's Education Instructor	\$20/hour
CPR Instructor Instructor for courses non-reimbursable by ODE (i.e. Special Interest)	\$22/hour

ADP Instructor Forklift Instructor (Truck Driving) Instructor for reimbursable courses Learning Lab Instructor NR Fire Test Skills Proctor (Lead) Public Safety Instructor (Lead) WorkKeys Test Proctor (non-certified)	\$23/hour
Aspire Instructor Instructor performing program coordination duties	\$25/hour
Motorcycle Instructor performing repairs and retests	\$27/hour
Apprentice/Customized Industry Instructor CWI Test Proctor Registered Nurse teaching STNA, I.V. Therapy and LPN courses Hourly Program Manager Substitute Evening Manager (non-certified)	\$30/hour
General Dynamics Customized Training LPN Lead Instructor	\$33/hour
Motorcycle Instructor	\$459 per Basic Motorcycle Riders Course
Individual successfully completing the 86 hour CDL Instructor Training Program and then employed by Apollo	Additional \$100 per pay for the first four pays

2. **Certified**

- a. Issue Limited One-Year Teaching Contract(s)
(July 1, 2022 – June 30, 2023)

Name	Base Schedule	Extended Days
Shawn Orphal	A-10	

- b. Approve stipends for the following instructors for their Apollo mentorship roles during the 2022-23 school year:

Mentor	Year	Amount	New Teacher
Matt Amstutz	1	\$350	Mitch Oen
Mike Dicke	1	\$350	Shane Allemeier
Hannah Dickey	1	\$350	Alecia Dunn
Stephanie Hemmelgarn	1	\$350	Shelby Kiene
Jay Herbst	1	\$350	Jenna Flick
Marnie Lowden	1	\$350	Hailey Diana
Marnie Lowden	1	\$350	Shawn Orphal
Tasha Sheipline	1	\$350	Jason Ernest
Tasha Sheipline	1	\$350	Courtney Meyers
Kristie Solomon	1	\$350	Alyson Harruff

- c. Hire the following part-time adult education instructor(s) for FY 2023, hours as assigned and worked, per hourly rates as presented above:
 - Letese Dixon (effective July 22, 2022)
 - Jeremy Herron
 - Evan Hooker
 - Lisa Wisner
- d. Hire the following high school substitute teacher(s) for the 2022-23 school year, days as assigned and worked, at \$110 per day:
 - John Simindinger

3. **Classified**

- a. Hire Darrell Nichols as Maintenance Assistant on Salary Schedule L-5, on a one-year contract for FY 2023, effective August 22, 2022.
- b. Hire William Snider as Teaching Assistant on Salary Schedule J-1, on a one-year contract for FY 2023, effective August 23, 2022.
- c. Hire Natalie Elsass as Maintenance Assistant on Salary Schedule L-4, on a one-year contract for FY 2023, effective September 12, 2022.
- d. Hire Deborah Hatton as a part-time cafeteria worker for FY 2023, hours as assigned and worked at \$13 per hour.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

B. **New Business (Motion 08-22-04)**

_____ moved and _____ seconded the adoption of the following motions:

1. **Handbooks**

Approve the Adult Education instructor handbook and the Project SEARCH student handbook for FY 2023 as presented.

2. **Donations**

- a. Accept 1850 pounds of scrap shear steel to be used by Welding & Fabrication students to further their training, donated by Crown Equipment Corp., New Bremen, OH.
- b. Accept a material storage rack and a granite inspection table to be used by Welding & Fabrication and Robotics/CNC Technologies students to further their training, donated by Randall Bearings, Inc., Lima, OH.

3. **Purchase**

Approve the purchase of SSV65 Kubota skid steer loader with a heavy-duty bucket and a Land Pride asphalt cold planer attachment from Farmers Equipment, Inc., Elida, OH, \$72,559.47.

4. **School Resource Officer**

Approve the renewal of a three-year Memorandum of Understanding with Shawnee Township Police Department for a School Resource Officer.

5. **Grant Stipends**

Approve the following stipends for the Expanding and Deepening the Education Revolution Grant through Butler Tech:

Jamie Buell	Apollo Project Coordinator	\$7,000
Ann Benfield	Project Team Member	\$4,000
Mike Dicke	Project Team Member	\$4,000
Lila Whyman	Project Team Member	\$4,000

6. **Out-of-State Travel**

Approve out-of-state for Tara Shepherd to attend the NCLA/ACTE Conference in Cape Cod, MA, September 27-30, 2022.

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

VII. **Reports and Information**

- A. Board of Education
- B. High School Principal
- C. Director of Adult Programs
- D. Superintendent

VIII. **Executive Session (Motion 08-22-05)**

_____ moved and _____ seconded the motion that the Board of Education retire to Executive Session pursuant to Ohio Revised Code Section 121.22 (G) for the following reason(s):

- To consider the appointment ____, employment ____, dismissal ____, discipline ____, promotion ____, demotion ____, or compensation ____, of a public employee or official; (check which one or more of the purposes for which the executive session is to be held).
- To consider the investigation of charges or complaints against a public employee, official, licensee or regulated individual, (unless the public employee, official, licensee or regulated individual requests a public hearing).
- To consider the purchase of property for public purposes or the sale of property at competitive bidding;
- Conference with the Board’s attorney concerning disputes involving the Board that are the subject of pending or imminent court action;
- Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- Matters required to be kept confidential by federal law or regulations or state statutes;
- Details relative to the security arrangements and emergency response protocols for the District where disclosure of the matters discussed could reasonably be expected to jeopardize the security of the District.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

The Apollo Career Center Board of Education retired to executive session at _____ p.m. and reconvened at _____ p.m.

IX. Adjournment (Motion 08-22-06)

_____ moved and _____ seconded the motion to adjourn.

Upon the call of the roll, the vote was recorded as follows:

Mr. Mike Carpenter	_____	Mr. Dan Marshman	_____
Mr. Spencer Clum	_____	Mr. Ron Mertz	_____
Mr. Ron Fleming	_____	Mrs. Jackie Place	_____
Mr. Dennis Fricke	_____	Mr. Brian Spallinger	_____
Mr. Brad Fruchey	_____	Mr. Ned Stechschulte	_____
Mrs. Yvonne Marrs	_____		

The Apollo Career Center Board of Education adjourned at _____ p.m.