

## January 20, 2025 Minutes

Present: Sheila Coressel, Terry Keiser, Tom Miller, and Nancy Kindle.

Absent: Jeff Acheson; Visitors: Dylan Hartman

Meeting to order at 5:30pm

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve the December 16, 2024 minutes.

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve the accounts payable, purchase orders, blanket certificate, accounts receivables, and bank reconciliation for December 2024 as presented.

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve the 2025 Board Meeting Dates as follows:

January 20, 2025	February 17, 2025	March 17, 2025	April 21, 2025
May 19, 2025	June 16, 2025	July 21, 2025	August 18, 2025
September 15, 2025	October 20, 2025	November 17, 2025	December 15, 2025

All meetings are at 5:30pm at 530 N. Gilbert St.

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve making transfers between expenditures accounts and paying monthly bills as needed and purchasing supplies and material as needed.

Motion by **KEISER** seconded and voted yea by **CORESSEL** to nominate Jeff Acheson as the Board President for 2025.

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

6/1/24 Inv 11253 \$1,039.00; Balance Due \$260.00	6/3/24 Inv 11257 \$1,239.00; Balance Due \$268.38
6/5/24 Inv 11259 \$1,039.00; Balance Due \$185.65	6/11/24 Inv 11265 \$1,039.00; Balance Due \$167.26 Non-Resident
6/12/24 Inv 11266 \$1,039.00; Balance Due \$130.20	6/15/24 Inv 11273 \$1,239.00; Balance Due \$300.00
6/15/24 Inv 11274 \$1,256.00; Balance Due \$147.80	6/17/24 Inv 11277 \$1,039.00; Balance Due \$1,039.00
6/27/24 Inv 11296 \$1,022.00; Balance Due \$290.00	

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve billing patients directly for runs resulting in no transports that occur within Washington Township, Hardin County at a rate of \$500/occurrence, effective January 20, 2025. Washington Township will not be billed.

The Chief presented the following run summaries:

4<sup>th</sup> Quarter 2024: 138 Transports; 62 No Transports; Mutual Aid Given 13 times; and Mutual Aid Received 0 times.

All of 2024: 550 Transports; 207 No Transports; Mutual Aid Given 62 times, and Mutual Aid Received 1 time.

Motion by **KEISER** seconded and voted yes by **CORESSEL** to approve that the normal and preferred method of exiting the new garage will be to turn right on Gilbert Street to St Rte 81; an exception to this would be if there is a run within the 1<sup>st</sup> block of Gilbert St before Turner Ave- then the ambulance may turn left out of the driveway.

Next regular meeting will be February 17, 2025 at 5:30pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman

## February 17, 2025 Minutes

Present: Jeff Acheson, Sheila Coressel, Terry Keiser, Tom Miller, and Nancy Kindle.  
Visitors: Paula Scott and Zach Hall

Meeting to order at 5:30pm

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve the January 20, 2025 minutes.

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve the accounts payable, purchase orders, blanket certificate, and accounts receivables as presented.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

- 7/5/24 Inv 11306 \$1,022,000; Balance Due \$275.00
- 7/7/24 Inv 11309 \$1,160.80; Balance Due \$133.54
- 7/14/24 Inv 11317 \$1,188.00 Non-resident
- 7/14/24 Inv 11318 \$1,032.20; Balance Due \$129.12
- 7/16/24 Inv 11321 \$1,256.00; Balance Due \$170.00 Non-resident
- 7/22/24 Inv 11327 \$1,291.70; Balance Due \$273.95
- 7/22/24 Inv 11330 \$1,222.00
- 7/24/24 Inv 11332 \$1,239.00
- 7/27/24 Inv 11339 \$1,307; Balance Due \$200.00
- 7/27/24 Inv 11340 \$1,239.00; Balance Due \$145.99
- 7/28/24 Inv 11342 \$1,039.00; Balance Due \$130.20
- 7/30/24 Inv 11347 \$1,239.00
- 7/31/24 Inv 11350 \$1,239.00

Next regular meeting will be March 17, 2025 at 5:30pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman

### **March 17, 2025 Minutes**

Present: Jeff Acheson, Terry Keiser, Tom Miller, and Nancy Kindle.

Absent: Sheila Coressel

Visitors: Zach Hall

Meeting to order at 5:30pm

Motion by **KEISER** seconded and voted yea by **ACHESON** to approve the February 17, 2025 minutes.

Motion by **KEISER** seconded and voted yea by **ACHESON** to approve the accounts payable, purchase orders, blanket certificate, and accounts receivables as presented.

Motion by **ACHESON** seconded and voted yea by **KEISER** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

8/10/24 Inv 11363 \$1,039.00; Balance Due \$130.20

8/12/24 Inv 11366 \$1,039.00; Balance Due 290.00 Non-Resident

8/22/24 Inv 11384 \$1,022.00; Balance Due \$260.00 Non-Resident

Next regular meeting will be April 21, 2025 at 5:30pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman

**March 24, 2025 Minutes  
Special Meeting**

Present: Jeff Acheson, Sheila Coressel, Terry Keiser, Tom Miller, and Nancy Kindle.  
Visitors: Ryan Smith, Charles Construction, Zach Hall, and Patrick Graessle

Meeting to order at 6:00pm

Special Meeting was called for the discussion of the garage addition contract with Charles Construction and additional contracts to connect the existing building with the new garage.

The Board discussed with Mr. Smith their concerns of the placement of the building and the potential hazards it may create in regards to when the parking lot is icy. The Board would like to larger parking blocks (2ft x 2ft x 4ft) and a railing installed by the sidewalk outside of the entrance/exit door. Mr. Smith agreed to install the parking blocks and railing at his cost. He will work with Mr. Acheson to insure all are installed to the Board's liking.

Pay App No. 5 (\$30,416.30) can be paid now and hold Pay App No 6 until the lawn is repaired.

Motion by **ACHESON** seconded and voted yea by **KEISER** to approve a contract with Kenny Gibson to construct a breezeway to connect the existing building to the new garage at a cost of \$11,250.00

Meeting adjourned at 6:45pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman

### April 21, 2025 Minutes

Present: Jeff Acheson, Sheila Coressel, Tom Miller, and Nancy Kindle.

Absent: Terry Keiser

Visitors: Zach Hall

Meeting to order at 5:30pm

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve the March 17, 2025 minutes.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve the accounts payable, purchase orders, blanket certificate, accounts receivables, and March bank reconciliation as presented.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve writing off the following account:

9/25/2024 Inv 11434 \$1,025.40- patient is deceased

Motion by **ACHESON** seconded and voted yea by **CORESSEL** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

9/18/2024 Inv 11424 \$1,290.00

9/19/2024 Inv 11425 \$1,050.90, Balance Due \$300.00

9/25/2024 Inv 11433 \$1,039.00, Balance Due \$130.20

9/30/2024 Inv 11439 \$1,213.50, Balance Due \$100.00 Non-Resident

Motion by **ACHESON** seconded and voted yea by **CORESSEL** to approve the following transfer:

1000-230-913-0000 Transfer Out (General Fund) -\$90,000.00

4901-931-0000 Transfer In (Capital Projects) +\$90,000.00

*To transfer funds between the General Fund and Capital Project Fund.*

Chief Miller provided an update on the local building permit for the breezeway construction- an engineer's estimate and architect approval is needed.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to adjourn at 5:41pm.

Next regular meeting will be May 19, 2025 at 5:30pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman

## May 19, 2025 Minutes

Present:, Sheila Coressel, Terry Keiser Tom Miller, and Nancy Kindle.

Absent: Jeff Acheson

Visitors: Zach Hall

Meeting to order at 5:30pm

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve the April 21, 2025 minutes.

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve the accounts payable, purchase orders, blanket certificate, accounts receivables, and April bank reconciliation as presented.

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve holding the final payment to Charles Construction until the sidewalk is repaired and the air conditioner is charged.

Motion by **CORESSEL** seconded and voted yea by **KEISER** to approve writing off the following account:

10/16/2024 Inv 11469 \$1,022.00, Balance Due \$25.00

10/23/2024 Inv 11485 \$1,022.00 Balance Due \$25.00

Motion by **KEISER** seconded and voted yea by **CORESSEL** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

10/1/2024 Inv 11442 \$1,039.00, Balance Due \$185.65

10/1/2024 Inv 11445 \$1,239.00

10/2/2024 Inv 11447 \$1,222.00, Balance Due \$264.79

10/4/2024 Inv 11451 \$1,022.00

10/10/2024 Inv 11458 \$1,039.00 Non-Resident

10/12/2024 Inv 11461 \$1,022.00, Balance Due \$270.00

10/19/2024 Inv 11473 \$1,137.00 Non-Resident

10/19/2024 Inv 11474 \$1,171.00 Non-Resident

10/20/2024 Inv 11477 \$1,056.00, Balance Due \$270.00

10/21/2024 Inv 11481 \$1,033.90, Balance Due \$129.39

10/23/2024 Inv 11483 \$1,039.00, Balance Due \$130.20 Non-Resident

10/23/2024 Inv 11484 \$1,022.00, Balance Due \$275.00

10/24/2024 Inv 11486 \$1,090.00, Balance Due \$200.00

10/27/2024 Inv 11492 \$1,022.00

10/29/2024 Inv 11494 \$1,039.00, Balance Due \$130.20

Chief Miller provided the 1<sup>st</sup> quarter of 2025 run numbers:

Total Runs: 215, No Transports: 50, Mutual Aid Provided: 18. Mutual Aid Received: 0

Discussion was held on parking lot striping (quote needed) and no parking signs across from the new garage.

Motion by **KEISER** seconded and voted yea by **CORESSEL** to adjourn at 6:03pm.

Next regular meeting will be June 16, 2025 at 5:30pm.

## June 16, 2025 Minutes

Present:, Jeff Acheson, Sheila Coressel, Tom Miller, and Nancy Kindle.

Absent: Terry Keiser

Visitors: Zach Hall

Meeting to order at 5:30pm

Motion by **ACHESON** seconded and voted yea by **CORESSEL** to approve the May 19, 2025 minutes.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve the accounts payable, purchase orders, blanket certificate, accounts receivables, and May bank reconciliation as presented.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to approve writing off the following account:

11/1/2024 Inv 11500 \$61.65 Non-Resident

11/30/2024 Inv 11544 \$46.88

Motion by **ACHESON** seconded and voted yea by **CORESSEL** to approve turning over the following accounts to Collections after payment due letter is sent and no payment received:

11/1/2024 Inv 11499 \$1,025.40; Balance Due \$128.04

11/2/2024 Inv 11501 \$1,056.00

11/8/2024 Inv 11509 \$1,022.00; Balance Due \$182.06

11/10/2024 Inv 11514 \$1,039.00; Balance Due \$739.00 Non-Resident

11/12/2024 Inv 11519 \$1,368.00; Balance Due \$200.00 Non-Resident

11/23/2024 Inv 11529 \$1,022.00; Balance Due \$127.50 Non-Resident

11/28/2024 Inv 11538 \$1,039.00

Discussion was held on parking lot striping- recommend sealing lot first (Discussion with Liberty Township needed) and no parking signs across from the new garage.

Motion by **CORESSEL** seconded and voted yea by **ACHESON** to adjourn at 5:53pm.

Next regular meeting will be July 21, 2025 at 5:30pm.

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Nancy L. Kindle, Fiscal Officer

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Chairman