



VILLAGE OF ADA

PO Box 292 • 115 W. Buckeye Ave. • Ada OH 45810

Phone: (419) 634-4045 • www.adaoh.gov • Fax: (419) 419-634-4065

June 22, 2026

Village of Ada 2026 Spring Tree and Stump Removal Project

Dear Village of Ada Tree Care License Holder,

NOTE: MUST HAVE A CURRENT VILLAGE OF ADA TREE CARE LICENSE BEFORE PROJECT AWARD.

The Village is accepting quotes for the removal of fifteen (15) trees, stumps, and wood within the Village.

Tree locations are in Village right of way and private property, street addresses are as follows:

420 Liberty St.	222 E. Montford Ave.
525 Liberty St.	324 N. Main St.
441 Edwards St.	520 N. Main St.
404 E. Montford Ave. (2 trees)	118 S. Johnson St.
412 N. Simon St.	315 Ream St. (2 trees)
436 N. Simon St.	311 Ream St. (2 trees)

All fifteen (15) trees are indicated by an orange paint dot and yellow caution tape.

Please quote as a per tree line item, the Village reserves the right to delete trees based on budget.

The following specifications shall apply to the accepted quote:

A. The Contractor shall:

1. Schedule all work with the Village prior to starting.
2. Have a current Village of Ada Tree Care License, per Codified Ordinance 147.18, section 18.
3. Contact Ohio Utilities Protection Service (O.U.P.S.) for utility line location.
4. Follow standard safety rules and regulations.
5. Not damage sidewalk or other utilities within the area.
6. Be responsible for traffic control.
7. Furnish all labor, tools, and equipment necessary to complete the work per the specifications.
8. Stumps are to be ground a minimum of **12 inches below the normal ground level**.
9. All tree chipping and stump grinding can be disposed of at the Village compost site.
10. Add soil to grade and rake and/or sweep work area, street, sidewalk, and yard area.
11. **COMPLETION DATE FOR TREE REMOVAL September 30th 2026.**

B. The Village shall:

1. Reserve the right to accept the best and/or lowest quote.
2. Remove sidewalk sections to allow for stump grinding to be performed if needed.
3. Allow tree chippings (no whole branch sections) and stump grinding to be taken to compost site.
4. Perform the process of seeding after the appropriate amount of time.

The Village Office must receive all quotes no later than 12:00 noon Monday July 13th 2026. Please mark the outside envelopes with "Spring 2026 Tree Removal Quote." Quotes may be hand delivered to the Village Office at 115 W. Buckeye Ave, or may be mailed to Village of Ada, P.O. Box 292, Ada, Ohio 45810.

We look forward to your response. Please feel free to contact me with any questions.

Respectfully,

Casey Smith
Village Administrator
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419-634-4045